



JUNIOR CLUB DIRECTOR'S HANDBOOK

*This handbook is dedicated to those of you who will use it over the course of developing,
managing and improving your club and volleyball in Wisconsin*

Updated Aug. 19, 2021

2021-22 Policy Changes & Points of Emphasis

- 1. New USAV Age Definitions** - A reminder, USA Volleyball approved the use of a new age-definition calendar two years ago where the cutoff date starts with July 1 as opposed to Sept. 1. This will allow athletes born in July and August to play with their classmates born in September through June. Don't forget, your club can make its own decisions about allowing athletes to "play up." Those athletes do not require waivers. All other waivers still must be processed through the Badger Region office.
- 2. COVID-19 pandemic times:** "With the times we're in, we realize there are a lot of unknowns, and this includes regulations and restrictions on events and gathering sizes. While some things in this handbook may reference tournament structure, layouts, team counts, etc., we have NOT adjusted those yet for Covid-times because, frankly, it changes very quickly and we just don't know what it will be. We welcome any questions or clarifications that you may need at membership@badgervolleyball.org and we will do our best to keep you updated on the latest information and developments as we have it."
- 3. Club Offer/Acceptance Procedure** – All offers will be initiated by the club, through the member management system (Sports Engine). The athlete will receive an email notifying them of the offer; they may choose to accept or deny the offer directly within the Sports Engine account. The Region will be notified of any athletes who accept more than one offer.
- 4. Retention Period** - The Retention Period will continue for the 2021-22 season. The Retention offers are in no way mandatory, and you and your club's administration should sit down and weigh the positives and negatives to offering athletes during early August. Paperwork required to offer athletes during the Retention Period can be found on our website. All paperwork must be returned to the club director by Aug. 10. We encourage all clubs who have used the Retention Period to post that information on their website or social media to make families aware that your club might have limited openings during the traditional tryout process. An earlier Retention Period is being offered if your club is planning to host a tryout for non-Wisconsin residents.
- 5. Region Delinquent List** - The Region does not get involved with financial disputes. Athletes will not be restricted from obtaining future memberships, however if nonpayment occurs an athlete's name will be placed on a shared document (with all club directors) stating the unfulfilled commitment. It should be noted that nonpayment for high school age players may affect WIAA eligibility. Please reference page 10 for details.

6. Tournament Entry/Drop – The first date to register teams for one-day Badger Region tournaments is the Friday after Thanksgiving. Teams that drop from an event after it has paid and been accepted, then the individual tournament host has the right to keep any %-age of entry fee that they feel appropriate. (So, they could be refunded 0 to 100% of the entry fee depending on reasoning and their best business practices.) In addition, the region has the right to sanction the club for dropping from a tournament within two weeks of the tournament date. 1st team offense is a warning, 2nd team offense is up to \$100 fine, 3rd team offense is club/team investigation by the region with additional fines or suspension of season depending on the results of the investigation.

7. Continuing Education for Coaches – This program will ask that all coaches complete two hours of coaching education every quad, defined by the Olympic cycle (think: the year of the summer games to the next year of the summer games). The requirement can be met by completing the Art of Coaching Volleyball Badger Region Coaches Certification or several free online and in-person clinic options.

8. Art of Coaching Premium Membership – Again for this season, Badger Region will be partnering with The Art of Coaching Volleyball to provide up to 200-plus coaches with a free premium membership (a savings of \$99 for the year). Activation for the new season will begin on Oct .1, and will be available to any coach who has purchased their 2020-21 Badger Region / USA Volleyball membership. Coaches who have renewed their membership will receive an email with an activation code and instructions from The Art of Coaching Volleyball. Information of coaches who renew their membership around mid-October will be collected by Region staff weekly via Sports Engine and sent to AoC, who will then send out the activation code. Please remind your coaches to check their spam folders. For more information on The Art of Coaching Volleyball, please click here: <https://www.theartofcoachingvolleyball.com/>

9. Changing times -- With the times we're in, we realize there are a lot of unknowns, and this includes regulations and restrictions on events and gathering sizes. While some things in this handbook may reference tournament structure, layouts, team counts, etc., we have NOT adjusted those yet for Covid-times because, frankly, it changes very quickly and we just don't know what it will be. We welcome any questions or clarifications that you may need at membership@badgervolleyball.org and we will do our best to keep you updated on the latest information and developments as we have it."

**The Junior Club Directors of Badger Region
are the heart of our Association**

Your success is of primary importance to the Board and Staff of Badger Region.
Please let us know if there is any way we can further assist you in your goal
to provide your club members with the best experience
possible in the sport of volleyball.

Badger Region Volleyball Association Mission Statement:

The Badger Region Volleyball Association promotes initiatives for safe, structured and
fun life-long volleyball experiences!

Our Vision:

Grow the number of players, coaches, officials, spectators and other volleyball enthusiasts;
Provide the highest quality volleyball experience in education, training, and competition;
Provide advocacy, support, recognition and administration to the volleyball community

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WHERE TO FIND FORMS AND POLICIES

In this digital age, many forms and policies contained or referenced in this handbook can be found on the Forms page of the Badger Region website, at <http://badgervolleyball.org/forms/>

This page on the website is broken into different categories, such as junior member forms and policies, adult (player) forms and policies, coach policies and forms, junior club director forms and information (season preparation and in-season forms and information), tournament director forms and officials forms.

Some of the same documents may be found in different sections because multiple parties may need to reference them. Adobe Acrobat is required to open and print most forms. If you are unable to open or locate a form or policy, please contact the Badger Region office.

DEFINITIONS & ACRONYMS

- AES: Advanced Event Systems, a tournament registration and scheduling database
- CAP: An advanced USA Volleyball coaching clinic – USAV is changing this in the future (see pg. 31)
- IMPACT: A required coaching clinic to coach within USA Volleyball (see pg. 31)
- Juniors/Junior: A player who is 18 or younger
- National Events: Those events sanctioned or run by USA Volleyball
- Region or Region Office: Badger Region Volleyball Assn., 262-349-9785, www.BadgerVolleyball.org
- Region Events: Those events sanctioned or run by or within Badger Region
- RVA: Regional Volleyball Association. Badger Region is one of the 40 RVAs of USA Volleyball
- USAV: USA Volleyball, the National Governing Body for volleyball in the country and the only one recognized by the United States Olympic Committee and FIVB (international volleyball federation)
- Sports Engine: Badger Region and USA Volleyball's membership registration database

SECTION 1: CLUB MEMBER ELIGIBILITY & REQUIREMENTS

JUNIOR PLAYER ELIGIBILITY

Forms Required for Junior Players

Player Medical History and Release Form

This form must be completed and signed by the parent or guardian for each junior participating in a USAV/Badger Region sanctioned event (including tryouts). The original form should be carried with the coach at all times. A copy should be kept in the club's file. Please do not send any copies to the Region Office. Coaches could be required to show these forms at national events, qualifiers and Region-hosted events. Please keep these documents secure but accessible.

Note: There are two versions of this form available. One version includes a section to be signed by a Notary. The notarized form is only required for teams that will participate in some states.

USAV Membership Card

This can be printed out of each individual's record after registering online with Sports Engine, Badger Region and USAV's registration program. It will arrive in your email. Instructions can be found at www.BadgerVolleyball.org under Membership. This membership card will be proof of current membership (with dates) and must be presented at all sanctioned clinics and tryouts.

Concussion Information and Signature Form

In accordance with Wisconsin state law, clubs must collect applicable concussion signature forms from participants and coaches. These forms should not be sent to the Badger Region office, nor will we be verifying compliance. This is a state law that we are providing information on.

Player Information Form (optional)

This is NOT a required form. The Region created this form to aid club directors in gaining information from athletes during the tryout process. You may use this, or use your own.

Junior Player Representation

Players are not allowed to transfer from one club to another (exception is "End of Season Transfer," p. 9). From the USAV Guidebook: A player shall represent no more than one Member Organization (Club) in sanctioned competition during the same season. Upon signing the electronic membership form in Sports Engine, a player agrees "... I have been informed of the Tryout Policy and I understand that any commitment I make, either verbal or in writing, is for the full season." A change in geographical location due to a job or military transfer or scholastic or intercollegiate status may receive special consideration.

A Junior Olympic Volleyball Player is defined in the USAV Guide, as an athlete who meets the age/grade requirements and is registered by a Member Organization that has been authorized by the Corporation (USAV) to conduct Junior Volleyball activity.

Club/team is defined in the guide, as a single team or teams registered with one Regional Volleyball Association under the same club name.

Eligibility requirements are defined in the guide, as all athletes ... who are involved in sanctioned competition shall be registered with the Corporation and/or a Regional Volleyball Association.

It is based upon the National guidelines that the Badger Region sets forth the following protocol regarding the changing of Club Representation by Junior National players within the Badger Region during the current club season.

1. Upon official team/player sanctioning of the athlete with the Badger Region by a specific “club” or “team,” said athlete must remain with that club/team for the remainder of the Junior National Volleyball Season. Exceptions may only occur for the USAV Junior National Championships.
2. The Badger Region will consider change of club/team for players if the original club/team dissolves.
3. Badger Region does not get involved in financial disputes. The procedure is as follows:
 - a. Player/family requesting change contacts current club director and asks for release and for that club director to contact scott@badgervolleyball.org to verify that release and for which club.
 - b. New club director also contacts scott@badgervolleyball.org to verify the acceptance of the new player.

Junior Player Age Definitions

Badger Region/USA Volleyball offers competition at the junior level in single age divisions, 10-and-under through 18-and-under. The **USA Volleyball Junior Player Age Definitions** are posted on our website each season. It should be noted that there are some exceptions and that the age definitions are only for domestic club programs and are NOT the same as the age definitions for FIVB Competition and Regional and National High Performance Programs including the National Team Development Program.

Exceptions include:

- 18 and Under Division: Players who were born on or after July 1 AND a high school student during some part of the current academic year.
- Players who meet the age definition for 18 and under but are no longer in high school may participate if they have NOT participated in a club or varsity program for ANY university, college, community college, or junior college.
- Age waived 14 and under boys who will turn 15 after the current academic year and have not completed a grade higher than 8th, may apply for a waiver to compete in the 14 and under age division at all events.

Age Waivers

A waiver may be granted by Badger Region for a player to play in a lower division in non-qualifying regional tournaments only **IF** the age waiver would allow a player to be on a team with their peers of the same grade. No consideration will be given to ability or stature of the player. The Region office asks that a club director request no more than two waivers per team, as advised by the junior club directors.

The procedure to request an age waiver is as follows:

The Club Director must submit an **Age Waiver Request Form** to the region office, found online. This form must be completely filled out. A copy of the player's birth certificate and proof of grade in school (or a letter from the school verifying birthday and grade) must be uploaded into the request form.

If granted, a confirmation of the approved age waiver will be returned to the Club Director. A copy should be given to the player's coach and made available if requested by a Tournament Director. Age waivers are granted for Badger Region sanctioned tournaments not having a direct bearing on entry or seeding into the JNC; i.e., Regional Qualifiers.

It is the Club Director's responsibility to obtain permission from the Tournament Director of a tournament outside of the Badger Region for a waived player to participate. If the age waiver is denied and there are extenuating circumstances (a documented disability or a developmental delay), the Club Director has the right to appeal the decision by contacting the Junior Chair. The Junior Chair will refer the matter to a Region arbitrator.

Boys/Girls 14 and Under Participation

CO-ED TEAMS RULES (14-AND-UNDER): Badger Region club programs that are unable to field a complete, same-gender team are allowed to sanction and compete in region events as a combined boys/girls 12-and under-team, combined boys/girls 13-and-under team or a boys/girls 14-and-under team. The team will be allowed to play a maximum of three male players at any one time. If there are more boys than girls and the above requirement cannot be met, the team may compete in the next older age division available, 13's or 14's.

YOUTH COMPETITION (14-AND-UNDER): A team of 12-year-old boys or a co-ed 12s team can play in a girls 12s division at in-Region tournaments at the discretion of the tournament director. A boys 13s team or co-ed 13s team (with more boys than girls) must play in a girls 14s division if they chose to play in a girls division. A boys 14s team or co-ed 14s team (with more boys than girls) must play in a girls 15s division if they chose to play in a girls division. For safety concerns, the team may only play up a maximum of two divisions.

Youth Development Programs & Memberships

The purpose of a Youth Development Program is to introduce general athletic skills with an emphasis on volleyball to youngsters, ages 3-7/8. The Youth Development membership categories are focused on introduction of the technical skills in volleyball and geared for young players, ages 7/8-11. These programs are a great way to attract new players to the game and to introduce them to the programs of Badger Region. The emphasis is to be on fun, full participation, instruction and development. There is a reduced membership fee for these program participants under the "Other Youth" category (9-11) for \$15 or "Under 8" category (free) for programs that meet the following criteria:

- Members must be registered with Badger Region
 - Complete the online membership registration process through Sports Engine
 - Complete the Medical History and Release Form
- Club Directors should register the group as team called "(Club Name) Youth Developmental Group" on Sports Engine.
- There is no team fee for a Youth Instructional Group
- Membership is restricted to 11 and under, per the USAV Age Definitions.
- Age waivers will be granted if the player is not in a grade higher than 6th.
- Membership is open to groups made up of males, females or coed.
- Contact the Region Office if your Developmental Program falls outside of these parameters.

Individuals registered under this category are not eligible to compete in USAV sanctioned competitions.

Youth Development Groups are eligible to participate in scrimmages. All participants in the scrimmage must be members of Badger Region/USAV. No scores are recorded and participation must be maximized for all participants. All adult coaches involved with the Youth Development Group(s) must be regular members of Badger Region, Impact Certified and have a clear background screening. Junior club members (players) are allowed and encouraged to assist in the instructional programs under the supervision of the adult coach.

An individual player or group of players must upgrade their membership if they choose to participate in sanctioned competition. Clubs that host youth programs should contact the region office for ideas and resources for introducing and training young players in the sport of volleyball.

Player Identification / Age Verification Policy

The Badger Region considers player identification and age verification very important. Players and clubs hold the responsibility of providing accurate identification. Anyone found falsifying a player's name or age, or knowingly using age-inappropriate players, for regional tournaments will be referred to the Region Ethics and Eligibility Committee and due process for sanctioning. Sanctions may include suspension or a permanent registration ban.

For all USA Volleyball corporate events (National competitions, qualifiers, festivals), any person who alters any document that certifies the age or identity of a participant, or falsifies any statement which lists the age or identity of a participant, will be sanctioned as follows:

1. Be immediately suspended from USA Volleyball registration, RVA membership and barred from further participation in the event;
2. Be barred from participation in any USAV Corporate events in any capacity, for a minimum of two (2) years; and
3. Have a minimum probation of one additional year, to run consecutively to the suspension.

A junior player who knowingly plays in a lower age classification than he or she is actually eligible for, or an adult player who knowingly plays in a higher age classification than he or she is actually eligible for shall:

1. Be immediately suspended from USA Volleyball membership and barred from further participation in the event;
2. Be barred from participation in any USAV Corporate events in any capacity, for a minimum of two (2) years; and
3. Have a minimum probation of one additional year, to run consecutively to the suspension

Any player in question must provide proof of identity and age eligibility, if requested.

When discovered and confirmed during an event, these penalties shall be the required minimum penalty imposed by the Event Arbitrator or the Event Ethics and Eligibility Appeals Committee.

The Event Arbitrator and the Event Ethics and Eligibility Appeals Committee may recommend a more severe penalty. The Event Arbitrator or the Event Ethics and Eligibility Appeals Committee shall file a report of any age or identity violation with the Corporation's Ethics and Eligibility Committee and with the registering Member Organization with its recommendation.

USA Volleyball Policy For Determination Of Gender

If there is an issue regarding determination of gender of an athlete at an event, please see the USAV Policy for Determination of Gender, found in the USAV Guidebook,

USA Volleyball Policy on Foreign National Participation

If you have a player from outside the USA who would like to play for your club, see the **"Policy on Foreign National Participation."** Junior Teams from countries outside of the USA are welcome to participate in our regional events. Be sure to read through the **"Procedures for Foreign Team Participation in Regionally Sanctioned Tournaments."** There is paperwork and fees required. Foreign coaches who wish to coach in the USA Volleyball system must submit an international background screen, which has an additional cost and paperwork. Please contact the region office for more information.

End-of-Season Player Transfers

When a player reaches the end of his/her team's season or is released by a club/team prior to the end of the season, and is paid in full, the player is welcome to join another team for the rest of the membership year. It is the responsibility of the new team to ensure that the player's team is done competing and that the player has no outstanding payments. At a minimum, an email between club directors should document that the player is in good standing and has completed his/her season. When a player joins a new team, a statement should outline the player's obligations to the new team. The player must then fulfill these obligations before joining another team.

The releasing club should send an email to the Badger Region office containing the following information (to allow for a roster change in Sports Engine, which will be documented):

- Name(s) of player(s) being released;
- Name of club and team they are being released from;
- A statement that the player(s) has no debts, possession or equipment/jerseys or other obligations;
- A statement the releasing team has completed its season, or the player is being released from the club;

Once the above criteria are met and a player is released from a club, the athlete has the right to join, participate and compete with a new club of their choosing for the remainder of the club volleyball season. If the director from the original club does not feel the athlete has met the criteria for release, he/she may withhold release until any obligations or debts have been satisfied. The athlete cannot practice, train or compete with the new club until the release has been granted.

Note: if an athlete has played with a club for any Junior National Qualifying (JNQ) Event, she may not play with another club for any other JNQ Event. (See the Frozen Player Rule at www.usavolleyball.org for more information.)

A player will not be transferred or released during the season unless there are extreme circumstances, and clubs do not have an obligation to release players. These may include relocation or results/decisions of a grievance. Players who are released mid-season under the extreme circumstances' clause (all of which are judged on a case-by-case basis), will still be given full participation rights after being fully released and joining their new club of choice.

The region has the right to review all releases or transfers, and may deny any request. Rejected requests or denials may be appealed to the region board for referral to an arbitrator and due process.

Junior Player Unpaid Club Fees

A Junior Club player must remit all club fees as specified by their Club/Team, within the club's scheduled time frame. If fees are unpaid at the end of the Club's season, the Club Director may use any legal means necessary to obtain payment, i.e. collection agency or small claims court. Nonpayment or outstanding items owed may also result in the club submitting the athlete's name to the Badger Region office for placement on the Delinquent List, which is available to any club director who is looking to make offers for their club or add players to a team. A notice will also be placed in the player's membership record for informational purposes. Club directors should also inform families that by not fulfilling their responsibilities, their child may have received improper benefits, which is a WIAA violation and could put their child and their child's team in jeopardy for WIAA (or their state's) high school eligibility. Club directors may also choose to notify the high school coach of this, and the Region will make available names to high school coaches who are seeking information. A letter or email requesting payment should be sent to the family prior to submitting the athlete's name for the Delinquent List, and it should include the parent's name, player's name, player's age level and notification of this policy, with a copy to the Region office. Club directors must notify the Region office immediately when payment has been made. *All contracts and payment circumstances are between the club and the family, the Region does not get involved in financial disputes.*

PROGRAM DIRECTOR AND COACH ELIGIBILITY

Certification -- Club Directors, Coaches, Assistant Coaches

All Club Directors, Coaches, Assistant Coaches must meet the following criteria:

- **Be a registered member of Badger Region/USAV in good standing**
- **Have a clear Background Screening through BR/USAV within the last two seasons**
- **Have attended an Impact Clinic (in person or online)**
- **Have completed SafeSport training**
- **Read, understand and electronically sign the Junior Club Personnel Code of Ethics**

Each adult affiliated with a junior program must register themselves online through Sports Engine, which will also prompt for a background screen (if needed) and contain the Junior Club Personnel Code of Ethics. No one is allowed to register for someone else due to the signing of electronic forms. Anyone registering for someone else (other than a legal parent/guardian) is committing fraud. Please see www.BadgerVolleyball.org for information on how to register.

After registering, each member will have the option to print out a USAV Membership card (arrives to member in email), which is proof of membership for the current season, and also contains information on Impact certification and expiration of the individual's background screen along with any officials or scorekeeping certifications. The card will read "Pending" for a background screen until this screen clears.

Requirements for Junior Coaches Under 18 Years Old

The USA Volleyball Junior Club Personnel Code of Ethics states that "A head coach or assistant coach affiliated with a junior program must also be an adult." A junior member (18 or under), who is a senior in high school and would like to help out at practices and sit on the bench as a Junior Assistant Coach, may do so if the following conditions are met:

- The individual must register as a member of Badger Region/USAV for \$50.
- When registering on Sports Engine, the individual should choose "Coaching" as a role.
- After registration, the individual must log back into their account and submit a USA Volleyball Junior Club Personnel Code of Ethics.
- The individual must register for and attend an on-Demand Impact Clinic.
- The individual must be under the supervision of an Impact Certified adult at all times.
- Junior Assistant Coaches do not need a background screening until they turn 18. After they are 18, they must log back into Sports Engine and submit a Background Application (linked at left).

Impact Clinic Procedure

Impact certification will be FREE to Badger Region Coaches. The online version, IMPACT on Demand is also free to members. Please make sure there is a current membership for the new coach in place prior to the clinic as it expedites the post-clinic certification process. Any individual who does not have a current membership may experience a delay in clinic attendance validation and will not be able to be added to a roster until this is in place. At the current time, no in-person IMPACT clinics are scheduled. If the Region chooses to run an in-person clinic, it will appear on the Region website under "programs and education."

RVA (Badger Region)/USA Volleyball Background Screening Policy

(Revised June 21, 2013) It is the policy of the Regional Volleyball Associations (RVAs) and USA Volleyball that any club/entity intending to hire or use registered individuals in any sanctioned junior volleyball events and/or activities (some examples of events or activities that can be sanctioned with regional approval are: tournaments, practices, clinics, tryouts, and fundraisers) will accept and abide by this background screening policy. The following individuals, 18 years of age or older, will be screened: Club directors, club administrators, team reps, coaches, chaperones, and trainers who intend to register, affiliate and/or participate with a junior volleyball club or team in a RVA. Any Junior Tournament Director/Site Director/On-Site Tournament Administrator/Manager or Official 18 or older who intends to work a junior sanctioned event will also be screened with the exception of a junior player. Each RVA may also choose to require other members of their organization to submit to and pass a background screen in order to affiliate with their organization. Additionally, the club/entity will enforce the penalties resulting from a negative background screening report. Failure to do so is grounds for automatic suspension of membership privileges to participate in RVA/USAV sanctioned junior events and/or activities. All disqualified individuals have the right to dispute the findings of the background screening directly with the RVA's approved Background Screen Vendor (SSCI).

The RVAs and/or USAV will not register, or allow to be registered, any individual who refuses to consent to a background screen if he/she intends to affiliate and/or participate with a junior club or team in the RVA or any other regional or national level junior programming. Junior members are any members under the age of 18. A background screen will not be required for those individuals who will be classified only as junior players or those individuals not registered, affiliated and/or participating with a junior volleyball club or team in a RVA (other than those categories listed above). For those regions that allow individuals under 18 to be an assistant coach, any individual who is not yet 18 years old and who is in a non-player role affiliated with a junior club must be background screened immediately upon reaching 18 years of age. A 30-day grace period shall apply from the date of the 18th birthday in order to allow time for the background screening to be processed. During the 30-day grace period, the same restrictions apply to the individual and should be enforced as are in place for junior coaches regarding supervision by a qualified adult. It is the responsibility of the individual, club and region to identify the individuals in this situation and to meet the background screening requirement. Upon the conclusion of the 30-day grace period, the individual may not participate in a non-player role affiliated with a junior club unless the background screening requirement is met.

All screens will be good for two membership seasons (maximum of 26 months). Anyone that fails a background screen cannot reapply for another screen until the following season. The USAV and the RVAs retain the right to require additional background screens at any time with the exception of reissuing an application that was previously disqualified due to falsification.

PROCESS:

Every individual required to submit Background Screening must complete, sign and date the Consent and Waiver Release Form. Electronic signatures are only accepted on the USAV Online Registration System (Sports Engine). The Background Screen Consent and Waiver Release form will be submitted and the applicant cleared before the applicant may participate in RVA/USAV sanctioned junior events/activities. Upon receipt of the above described documents, RVA/USAV will request that the approved Background Screen Vendor (SSCI) perform the background screen.

All information received as a result of a background check will be strictly confidential. Notice of clearance or disqualification for all applicants will be provided to:

1. The designated contact of the RVA that submitted the application
2. USA Volleyball National Office

A notice of automatic disqualification will be sent by email by the RVA's approved Background Screen Vendor to the RVA office. The RVA will provide the approved Background Screen Vendor a contact email for the Club

Director or highest staff member for the hiring entity. The approved Background Screen Vendor will then contact the club/entity to provide notice of the automatic disqualification and request additional contact information for the disqualified individual.

The complete profile will be sent by certified mail by the RVA/USAV approved Background Screen Vendor (SSCI) directly to an automatically disqualified individual using the agreed upon method of delivery, along with a copy of the "Summary of Your Rights under the Fair Credit Reporting Act" (FCRA), and a notification that the individual is prohibited from participating in RVA/USAV sanctioned junior events and/or activities.

All disqualified individuals have the right to review and dispute the accuracy of the background screening findings directly with the RVA/USAV approved Background Screen Vendor (SSCI). A disqualified individual may not appeal the automatic disqualification or the results of the findings of the background screen vendor to the RVA or USAV. Each RVA and USAV is required by the policy to accept the findings of the approved background screen vendor.

Individuals automatically disqualified are excluded from participation in any RVA/USAV sanctioned junior events and/or activities.

AUTOMATIC DISQUALIFIERS FOR PARTICIPATION IN SANCTIONED JUNIOR EVENTS AND/OR ACTIVITIES (Effective Sept. 1, 2013): Anyone found guilty, entering a plea of guilty, or a plea of nolo contendere (no contest) regardless of adjudication or received court directed programs and/or other sentencing directives in lieu of a finding of guilt, for the following criminal offenses; All Sex offenses, Murder, and Homicide regardless of time limit; Felony Violence and Felony Drug offenses in the past 10 years; any misdemeanor violence offenses in the past 7 years; any multiple misdemeanor drug and alcohol offenses within the past 7 year; or any other crimes (not listed) against children in the past 7 years (the time frames associated with the categories of crime listed above are calculated based on the date of the offense).

Individuals found to have pending court cases for any of the disqualifying offenses will be disqualified. If the disposition of the pending case does not meet the criteria for disqualification as listed above, the individual would then be cleared and reinstated. Falsification of information on any membership application or the consent/release form is grounds for membership revocation or restriction of membership.

Individuals that are automatically disqualified must wait one season before reapplying for affiliation and/or participation with a junior club or team.

ENFORCEMENT:

The hiring entity (club) is responsible for ensuring adherence to this policy and ensuring those individuals who are disqualified do not participate in RVA/USAV sanctioned junior events and/or activities.

PENALTY:

Failure of a club/entity to request background screening or enforce disqualification is cause for the RVA or USAV to impose penalties. The minimum penalty shall be suspension of all members of the offending club/entity until background screening and enforcement requirements are met. Additional measures may include financial penalties and/or extended suspensions against individuals and/or the club/entity.

Note: The background screening process and payment (\$30) is completed through the membership registration on Sports Engine. Anyone who does not have an updated screen will automatically be prompted for a new one.

SafeSport

As a member of USA Volleyball, Badger Region is proud to participate in the SafeSport program, a program to bring awareness, education and reporting for abuse and misconduct. All coaches and adults who will have contact with junior athletes must be SafeSport certified by taking the online modules required to satisfy the SafeSport requirements. There are four stages of SafeSport that must be taken by members over the span of four years. Year 1: Core training. Year 2: Refresher 1. Year 3: Refresher 2. Year 4: Refresher 3. In Year 5, the member would be required to take Core training again.

USA Volleyball, in conjunction with the United States Olympic Committee (USOC), has developed a SafeSport program to help protect our youth. This includes not only on-court safety, but also off-court safety in any part of Badger Region's and USA Volleyball's programs. Badger Region and USA Volleyball are committed to creating safe and fun environments for youth. This includes, but is not limited to, providing training, educational materials and resources for our members, including clubs, coaches, parents and athletes. Visit the Badger Region SafeSport page for more information, including how to report misconduct.

WIAA Information & Conflicts

Due to the multiple policy changes in the recent years of the Wisconsin Interscholastic Athletic Association rules, please contact your school's athletic director or the WIAA regarding any rules or policies. The Badger Region will refrain from interpreting any WIAA rule.

CHAPERONE ELIGIBILITY

Teams that will participate in a USA Volleyball Junior Qualifier and/or National Events are no longer required to register a chaperone for each team. If clubs/teams choose to use them, Chaperones must be at least 25 years of age. Chaperones must be registered as members of USAV/Badger Region. Chaperones must have a current background screening every other season and be SafeSport certified.

Forms Required for Chaperones

Chaperones must register online with Sports Engine, which will activate membership for the season and will also include a background screen if a current one is not available. Once registered, you may print out your USAV Membership card, which is proof of registration for this season.

USAV Chaperone Responsibilities Form should be read and signed and retained in the club's administrative files. The Chaperone Responsibilities Form can be used as is or modified for your club's purposes. This form improves the effectiveness of your liability coverage. Information on this process can be found in the Event Pre-Tournament Manual available on the USAV website. Chaperones are no longer required by USA Volleyball the national tournaments but are one avenue to satisfy the required Club Travel Policy.

SECTION 2: BADGER REGION PROCEDURES, GENERAL INFO

CLUB ORGANIZATIONAL TIMELINE

The titles that are typed in “**bold**” are forms that are available from the “Forms” section of the Badger Region website, www.badgervolleyball.org.

Please also make sure to look at the Club Director toolkit on the Badger Region website under Directors & Coaches. Many of these items with examples are listed.

July/August/ - Meet with club directors, advisors, board, and plan program for coming season:

September: club philosophy*, number of teams, update club handbook, etc.

- Find out what's new: Watch Region Club Director's Organizational Modules, read through handbook, checkout region and national websites
 - File **Junior Club Information Form** with region office to list club on region database and website;
 - Recruit Coaches
 - Encourage any adult affiliated with your club to complete a membership registration for the current season on Sports Engine (after Sept. 1), which will also include an updated background screen if necessary and the Junior Club Personnel Code of Ethics.
 - Decide on Financial Organization (incorporate, sole proprietorship, non-profit, etc.)
 - Set Program Budget
 - Expenses: Individual and Team Membership Fees
 - Facility Rental
 - Uniforms and Equipment
 - Administrative Costs: email, postage, phone, copies, supplies
 - Stipends: administrative? Coaches?
 - Tournament Fees
 - Travel Costs: mileage, airfare, meals, lodging, car rental
 - Income: Member Fees
 - Grants and Sponsorships
 - Fund-Raisers
 - Secure practice sites
 - Promote club via flyers, local newspaper announcements, etc.
 - Order equipment and uniforms
 - Develop club policies on fees, parent involvement, player commitment, travel, etc.
 - If you will host a tournament, read through **Tournament Directors Handbook**, following the policies and procedures contained in that document.
 - Complete and submit to scott@badgervolleyball.org the **Certificate of Insurance Request Form** to notify the Region what sites you will use for tryouts, practices, etc., and what needs to be covered by insurance. You must also submit a facility usage document.
 - Plan for Parent/Player Information Meeting (Pre-tryouts? Post tryouts?)
 - Register new coaches for on-Demand Impact Clinic(s)
- October/** - Select Team: tryouts, invitation, all-comers?
- November:** - Plan potential tournament schedules
- Plan ref/score training for players and coaches
 - Meet with coaches and review club policy, player/parent “issues”, reimbursement/stipend/salary, travel policies, expectations, etc.
 - Send team fees to Badger Region office to clear teams to play for the season
 - Enter multi-day tournaments

- December:** - Enter tournaments on or after the Friday after Thanksgiving
 - Update Sports Engine tournament rosters with players and uniform numbers and send out to Tournament Directors
- January-
End of
Season:** - Manage Club, monitor teams, coach/player/parent communication
 - Determine if team(s) will attempt to qualify for JNC (nationals)
 - Enter national and/or regional qualifier events
 - Act as a liaison for club members to regional and national programs
 - Monitor that club is in compliance with regional and national policies and regulations

*Determining your club philosophy is a very important step in preparing for your season. Your philosophy will determine how you run your program. Preseason is the time to answer the following questions:

Who will make the decisions (a club director, a board of directors, etc.)?

What age levels will we offer?

What types of programs will we offer? Elite? Developmental/Instructional?

How will we select our teams? Tryouts? Invitation? Residency? Sign up?

How many players on a team?

How will we select and train our staff?

How will playing time be decided?

What tournaments will we participate in? Qualifiers? Region Championships? Nationals?

A commitment to a philosophy and a contract or handbook stating such policies will prevent many common miscommunication issues from occurring. Examples of these can be obtained from the Region.

JUNIOR CLUB ENROLLMENT

Junior Player / Club Contact Policy

On February 25, 2014, the Badger Region implemented the following Junior Player/Club Contact Policy (formerly known as the "Recruiting Policy"). These rules are designed to:

1. Protect the interests of a player and/or family regarding club contact;
2. Allow players and families to seek information they want from clubs.

IN-SEASON

Defined as the time between a player joining a team and the player's last competition, or when the player is released from the club.

- Clubs or their registered representatives (coaches and other personnel) may not initiate contact with players or families who are registered with a different club.
- Players/families may contact any club they wish at any time.
- Once a player/family contacts a club, the club may continue to contact until the player/family says stop.

OFF-SEASON

Defined as the time between a player's last competition and joining a team

- Clubs or their registered representatives (coaches and other personnel) may initiate contact with any players or families.
- Players/families may contact any club they wish at any time.
- Once a player/family says "stop," club-initiated contact must stop until the next off-season.

UNWANTED CONTACT

- If a club is told “stop” by a player or their family, the club must cease contact immediately.
- Any player/family receiving unwelcome contact from a club should contact the Badger Region immediately for assistance.
- Any club found to be contacting players or their family after the “stop” request could face sanctions from the Region, including director or club probation or suspension.

PROFESSIONAL INTEGRITY

- Clubs and their representatives should act in a manner that is professional in all contact with a player or their family. This includes refraining from speaking negatively of another club or their representatives.
- Clubs and their representatives should be respectful in all conduct.

Club Tune-Up/Pre-season Warm-up Clinics

As a service to their community, promotion for their club and fund-raiser, many clubs choose to host pre-season player clinics. It is important that club personnel ensure that all participants are members of Badger Region if they are not using their own liability insurance, and to sanction the clinics with Badger Region. Participants must register online with Sports Engine prior to participation and bring their USAV Membership card (as proof of membership) and a medical release form in case of injury

It is important that no evaluations take place at any pre-season clinic. Any evaluation would be a violation of the Badger Region Tryout Policy. Please also do not use the word “tryout” in the description or title of these clinics, as it causes confusion. Even in the instance of “Pre-tryout clinic.”

Player Selection

Clubs may use a variety of methods to select their players. Some clubs may choose to hold tryouts; some clubs may accept everyone who chooses to be a part of their program; some clubs limit their membership to a certain school district or metro area; and, some clubs extend invitations to interested juniors. The method that you use is of your choice. However, all clubs must adhere to the basic premises of our region’s tryout policy. Extending an invitation is considered the same as making an offer at a tryout with the same guidelines and deadlines. Accepting a registration is the same as making an offer with the same deadlines. For example, a club that does not hold tryouts but “asks” players to play for their club may not “ask” a player until the applicable tryout period begins. Once a player is “asked,” they have until the applicable commitment date to make up their mind.

Clubs are allowed to retain athletes who were rostered athletes in the previous club season from Aug. 1 to Aug. 10. A form is available on the Badger Region website that will assist in documenting the retention of the athlete from the previous season to play with a club for the following season.

Dates for earliest tryouts and commitment dates appear on badgervolleyball.org under “tryout policies.”

Badger Region Club Tryout Policy

The following policy was developed by the Badger Region Board of Directors with input from the Junior Advisory Committee (all of the junior club directors) and applies to all clubs registering with Badger Region/USA Volleyball. It was updated for the 2017-18 season. All ages are in accordance with the USAV Age Definition guidelines. ***Rationale: To change the 14 and under tryout policy to have the earliest tryout date be the first Saturday of October and to align the timing of offers and commitments with that of the older age groups.***

“Previously registered player” means a player who played for the same club in 2020-21

- In other words, if a player played for a club in the 2020-21 season and that same club offers a spot for the 2021-22 season, they are considered a “previously registered player.” If another club that they did not play for offers a spot, they may follow the “all other players” time frame.

At the Badger Region board meeting on **Sunday, May 5, 2019** the Board of Directors approved several changes regarding junior team composition, tryouts and commitments designed to increase playing opportunities and ease the tension of the tryout process. These changes came out of several hours of discussion by the Tryout Committee, which is comprised of various board, advisory committee and staff members. There were four changes, outlined below:

1. All 13U Teams can now be co-ed, with boys allowed on girls 14U teams on a case-by-case basis, with no more than three on the court at a time.

a. Rationale: With the growth of the number of boys playing more outside of Metro Milwaukee, this will allow boys an opportunity and not limit participation, especially when so few clubs in these areas offer boys-specific teams.

b. Note: Co-ed rules are for Badger Region events only.

2. The boys 14U tryout dates will be the same as the girls 14U tryouts, in October.

a. Rationale: With the above change, younger boys can now be assigned to girls’ teams in October.

3. The commitment timeframe for all age groups will be shortened and moved to 7 p.m. on the Monday after the applicable tryout period for all offers, with no second date. This applies to both the girls and boys 14-and-under tryouts in October and the girls and boys high school-age tryouts in November. All offers and commitment time periods after this are at the discretion of the club.

a. Rationale: Shortening the commitment time period encourages families to have discussions ahead of the tryout and commitment dates, while still allowing them time to sleep on it. This also assists club directors in forming/filling teams sooner and speeds up the secondary-offer process, for those players waiting on a trickle-down offer when another player declines.

4. Badger Region will allow an optional “Retention Period” of Aug. 1-Aug. 10 for clubs to be able to offer a spot in their club for the previous season’s players for the coming season. After 7 p.m. CT on Aug. 10, this window closes until the applicable tryout period.

a. Rationale: This policy affords clubs the flexibility to extend early offers to returning club members for the purpose(s) of player retention, budgeting and other logistics, securing and training coaches, etc. The August window was chosen to avoid conflicts with both the club and high school seasons for the athletes. This opportunity can help relieve some of the anxiety and stress of tryouts for players who already know that they will be able to return to their club. This is done at the club’s discretion and the Region will have no involvement in the specifics of this process, including if a club chooses to offer this option, who is offered, who is not offered, and if the club offers a spot within the club or on a specific team. It is up to the family to decide if this is the best option for them, with the understanding that commitment during this time period is binding to the club for the entire season, per the Badger Region tryout and commitment policy.

2021-22 TRYOUT/COMMITMENT DATES:

- **14-and-under boys and girls (born July 1, 2007, and after)**
 - First available date clubs can hold tryouts: Oct. 2, 2021
 - A player (regardless of whether they played for a club in the 2020-21 season) will not be required to commit to a club until 7 p.m. on Monday, Oct. 4.
 - All offers made after 7:01 p.m. Oct. 4 are at the discretion of the club
- **15-and-older boys and girls (born June 30, 2007, and before)**
 - First available date for tryouts: Nov. 13, 2021
 - A player (regardless of whether they played for a club in the 2020-21 season) will not be required to commit to a club until 7 p.m. on Monday, Nov. 15.
 - All offers made after 7:01 p.m. Nov. 15 are at the discretion of the club

Notes: As always, players are encouraged to let clubs know of their intentions as soon as the decision has been made – a player does NOT need to wait until the deadline to accept or decline an offer. Individual clubs may choose to extend offer deadlines, at their discretion, or athletes may ask for this extension. Any extensions granted (or not) are the sole responsibility of Badger Region member clubs.

A club program who has given an offer of membership to a player may make one club-initiated follow-up contact with that player between the time of the offer and the subsequent commitment date. A club-initiated contact shall be defined as a phone call, email, text or Facebook message by a representative of the club program making the offer.

Note: A Club Program may hold additional tryouts past the final commitment date if deemed necessary by their program.

Clarification:

At the time of an offer, a player may accept, put on hold, or decline the offer.

An offer made to a player must be held for that player until the commitment date.

A club may withdraw an offer that is not accepted by the commitment date.

An athlete may voluntarily commit to a club prior to the commitment date, but no sooner than the first day of tryouts. A commitment is not binding to the club before the first day of tryouts.

Acceptance of an Offer

Formal acceptance of an offer is determined by when the player selects their chosen club in Sports Engine from an email sent by the club making the offer. This is the only official commitment recognized by the Region. Retention offers signed by parents, athletes and club personnel also serve as official acceptance of an offer if done during the Retention Period.

*****Upon official commitment by the athlete to a specific club/team, the athlete must remain with that club/team for the remainder of the Junior Volleyball season.***

Definitions:

Offer: An “official offer” is defined as an made by the Club Director or designee offering a position on the roster of one of their club’s teams via the member management system.

In addition to the member management system invitations, it is suggested that clubs also make their offers with a hard copy of an agreement (emails rather than verbal, hand out offer cards at tryouts, etc.) in case there are electronic hiccups.

Note: As always, players are encouraged to let clubs know of their intentions as soon as the decision has been made – a player does NOT need to wait until the deadline to accept or decline an offer. Individual clubs may choose to extend offer deadlines, at their discretion, or athletes may ask for this extension. Any extensions granted (or not) are the sole responsibility of Badger Region member clubs.

Club Contact during Tryouts

A USA Volleyball Membership Management System (USAV MMS) request from a club to an athlete to join the "Club Directory" is not considered a contact, as it is merely a part of the data organization process clubs must manage on a year-to-year basis. The electronic MMS request from a club to an athlete to join the club as an official member marks the moment at which a club has officially made an offer to an athlete. This, too, should not count as a contact, as it is a systematic administrative function. A club program who has given an offer of membership to a player may make **one** club-initiated follow-up contact with that player between the time of the electronic MMS offer and the subsequent commitment date. A club-initiated contact shall be defined as a phone call, email, text message, face-to-face meeting, or any direct message on any of the social media by a representative of the club program making the offer

Any athlete or parent of an athlete who feels that they were not afforded their rights in the tryout process should contact the region office, the Junior Chair or their Area Board Rep.

Member & Team Registration

Sports Engine Online Registration

Badger Region uses the USA Volleyball national online registration system called Sports Engine, which eliminates the need for hard copies of the USAV Membership form, the Background screening form and the Junior Club Personnel Code of Ethics form. All of this information is included in the Sports Engine registration for each individual.

Each individual must register themselves – anyone registering for someone else (other than a legal parent or guardian) is committing fraud. Everyone (junior and adult) must also be registered online prior to any sanctioned clinic or tryout. Please visit www.BadgerVolleyball.org for detailed Sports Engine registration instructions. Any club who allows unregistered members to participate is not covered under the USAV insurance policy, nor are any other members and/or clubs participating in the event.

Before any adult may be added to a team roster in Sports Engine, they must be paid, background screened, Impact and SafeSport Certified and have a signed Code of Ethics on file. The background screening process will not begin until payment is received. Please plan accordingly (i.e. submit the screen and payment more than five business days prior to the first contact with a junior player – there is nothing that can be done to speed up this process). All IMPACT clinics are on-Demand

For tryouts, players must present their current USAV Membership card, a completed medical form and a concussion signature form. Clubs may also choose to have players submit a Player Information Form to gather information on the athlete. The region has provided such a form on the “Forms” section of our website. You may also choose to use your own form.

Team Fees

CLUB DIRECTORS – You must submit your team fees to the office prior to any competition to clear your team for the season.

Team Fees: \$25 for first team; \$15 each for second and third team; \$10 for each remaining team. To receive an invoice to pay by credit card (fees apply), contact the Region office.

To Submit Your Team Fees:

Sports Engine will allow you to submit payment for team fees starting in the 2020-21 season. You may also fill out the Club Dues Payment form (available on the Junior Club Director Forms page of our website) and send that in, or contact the Region office with the number of teams to receive an online invoice, payable by credit card via PayPal, with additional convenience fees. Once we receive payment, we will mark your team fee “Paid” on your team roster and you will be eligible to compete. **Tournament directors will be looking to see if this team fee is paid!**

Team fees do NOT need to be paid prior to tournament entry. Team fees must be paid prior to the first competition date for that team.

****Reminder – Medical Release Forms are kept by the Head Coach and copies are kept in the club’s file. DO NOT send these to the region office.**

Adding a Player Later in the Season

To add a player later in the season, just have them register and pay via Sports Engine. Once they have a current membership, you can add them to any roster. There is no need to contact the Region office.

USAV/BADGER REGION INSURANCE INFORMATION

All clubs and members are provided both liability and secondary sport accident insurance as a benefit of your membership with USA Volleyball.

Summary of Coverage of Season Secondary Sport Accident Insurance

All members registered through Badger Region while functioning on behalf of or while participating in a sanctioned event are covered for accidental injury that occurs while participating in USA Volleyball - sanctioned events. The benefits of the insurance are:

Excess Accident Medical - \$25,000 maximum per injury

Coverage will consider the reasonable and customary expense for medically necessary care received at a hospital or provided by a licensed practitioner.

Accident Death & Dismemberment - \$10,000 principal sum

Coverage will consider \$10,000 for the accidental loss of life and \$5,000 or \$10,000 (depending on loss type) for covered incidents resulting in accidental dismemberment.

Loss must occur within 100 days after the date of accident.

Deductible: \$250 for participants with primary health insurance

This means that the injured person must pay the first \$250 of the medical bill.

\$1,000 for participants without primary health insurance

Restrictions: For coverage to apply, the injury must be reported immediately to an official

The policy provides coverage against loss in excess of coverage provided under other valid and collectible medical insurance.

See policy (contact region office) for specific exclusions

Not Covered: Illness or sickness

Re-injury and/or pre-existing conditions

Injuries caused by wear and tear of overuse, such as tendonitis, bursitis or stress fractures

Injuries occurring elsewhere than the premises designated for competition

Suicide or attempted suicide

Hernias, in any form

Non-prescription drugs

Expenses occurred outside of the United States

This is only a general summary of coverage and is not intended to attempt to describe all of the plan provisions. Actual coverages are detailed in the policy on the USA Volleyball website and are subject to the conditions contained therein.

If an Injury Occurs

Club directors need to be mindful that it is you and your staff's responsibility to provide minimal first aid should there be an injury to one of your members. Minimum care would be access to a phone to call 911 immediately and a medical kit with general supplies along with an ice chest or ice packs. If your team is planning to compete in a tournament, it is not the tournament director's responsibility to provide first aid to your members. The Mayo Clinic has one of the better websites with instructions on how to administer first aid treatment for common injuries and illnesses. OSHA also provides first aid response advice. Their addresses are:

<http://www.mayoclinic.com/findinformation/firstaidandselfcare/index.cfm>

<http://www.osha.gov/SLTC/medicalfirstaid/>

All club directors, coaches and tournament directors should have copies of the ***Incident Report Form***, available at all times. The Tournament Director, Club Director, Coach or Badger/USAV representative at the scene or upon notice of an incident resulting in bodily injury or property damage, shall obtain and record the information required on the Incident Report Form. These forms must be submitted as the incidents occur, and should be submitted to Jennifer Armson-Dyer at jen@badgervolleyball.org. The Region office will verify that the event was a Badger Region/USAV-sanctioned event, and then forward a copy of the report to the insurance company.

If the individual injured requests to apply for the benefits under the Accidental Sport Coverage, they should be given a ***Medical Claim Form***. The injured participant (or their parent) must complete the form completely and sign the first page of the form. If the injury requires medical attention by a physician, nurse or health care provider, follow the instructions on page 2 of the Medical Claim Form. The form shall then be submitted as noted on the form.

If the claims system works properly, the insurance company will receive both the Incident Report Form from the Region describing the incident causing injury and a Medical Claim form from the injured participant requesting reimbursement for the medical claim. When both forms are received, the insurance company knows there is validity in the claim and will enable them to process the claim.

Certificates of Insurance/ Liability Insurance

Your program, as a member of USAV/Badger Region, is provided with liability coverage for your events. Some facilities request proof of insurance. To secure this, send the ***Certificate of Insurance Request Form*** to the region office. List all the facilities your club will use during the season for tryouts, practices, tournaments, etc. This will notify our office of the facilities that you will need covered for liability. The facility name needs to be listed – we cannot insure an entire school district or diocese.

If you check off that your facility requires a certificate of insurance, the region office will secure that certificate for you. If your facility requires they be listed as “additional insured,” you need to note that on the form as well. It is important that you include your email address on the form as all certificates are sent out via email. It is your responsibility to send a copy to the facility. Keep a copy for your records.

Badger Region also needs on file your Facility Usage. In the event of a claim, Badger Region needs to be able to verify that a sanctioned Badger Region/USAV event was taking place at that time. Please forward to the office the facility name and dates and times of scheduled events. This can be done on a month-by-month basis if necessary, but must be submitted prior to the event.

The liability insurance is only valid if all participants are members of USA Volleyball.

The coverage limits are as follows:

General Aggregate – per event	2,000,000
Products-complete Operations Aggregate Limit	1,000,000
Personal and Advertising Injury Limit	1,000,000
Each Occurrence	1,000,000
Damage to Premises Rented to You (Any one Premises)	1,000,000

Club Directors must read over any rental agreements or contracts before signing them. Be sure you are only taking responsibility for the area of the facility you will actually be occupying for your event. The Certificate Holder (facility owner) is only an additional insured with respect to liability caused by the negligent acts or omissions of the Named Insured (club or TD) as respects to sanctioned USAV and Badger Region Volleyball events.

In past seasons, our liability insurance company suffered a number of extremely high claims due floor damage resulting from the removal of floor tape. In an effort to eliminate this problem you are urged to use only floor tape which has a quick release adhesive designed to minimize, if not eliminate, damage to floors caused by other types of tape. In addition, the sponsoring entity of an event that produces a floor damage claim resulting from the use of floor tape other than the quick release product will be subject to a \$5,000 deductible. Approved tape brands are listed in the ***Floor Tape*** memo on the USAV website.

REGION TOURNAMENT INFORMATION

How to Enter a Tournament

Please visit: <http://badgervolleyball.org/registering-for-events/>

Additional Tournament Information

The Tournament Director Handbook can be found within the Tournament Director Toolkit:
<http://badgervolleyball.org/directors-tournament-director-tool-kit/>

Badger Region Championships

Badger Region hosts a Region Championship for girls' age divisions 11 through 18 and boys' age divisions, 12 through 18. Entry is available on AES. Only teams that meet the posted entry deadlines will be accepted. Participants must be registered full members of Badger Region. Teams must play at their age level unless the Region combines age levels (i.e 17/18s). No other Region tournaments will be sanctioned during the Badger Region Championships unless they are for different age divisions than those offered at the Championship event on a given weekend.

Badger Region (Girls JNC) Qualifier Tournament

Badger Region bids for the USA Volleyball Girls Junior National Championships (JNC) in 2019-20 will come from a stand-alone tournament held in February for the 16, 17, and 18s age divisions; and in March for ages 12, 13, 14, and 15. Please see the website for details.

Our region is currently allocated one bid at each age division (12s through 18s) for the USA Volleyball GJNC National Division and one bid at 12s through 18s American Division and one bid for the 12s through 18s in the Freedom division, with a second reallocated a possibility. Bid totals for 2021-22 will be updated at a later date.

Girls' teams that wish to participate in the GJNC must qualify for those events either through the national qualifier tournaments (see Section 4: USAV National Post Season Tournaments/Qualifiers of this Handbook) **OR** our Region Qualifier Tournament. To be eligible, a team must meet the following criteria:

- **Submit entry form and fee to the region office by the deadline date**
- **Submit a complete entry for the GJNC by the USAV registration deadline. A complete entry includes: online team registration and payment of entry fee.**

Teams that have earned an Open bid through one of the National Qualifiers are not eligible to participate in this event. A team that has earned an American Division bid but wishes to attempt to earn a National Division bid may participate.

If a team wins a bid at our regional qualifier and subsequently does not participate in the GJNC in the division that it won the bid due to declining the bid and not qualifying in a higher division at a National event, that team (the rostered players), its coaches, club director and all of the teams in the club will be suspended from participation in the Badger Regional Qualifier Tournament the following season. Additionally, they will forfeit the GJNC entry fee.

Hosting a Tournament

Anyone who is interested in hosting a tournament may download the **Badger Region Tournament Director's Handbook** from the Badger Region website. The handbook includes information on Tournament procedures, from getting the event sanctioned and on the region schedule, managing the event, through reporting results.

REFEREE AND SCORE CLINICS

Club Referee/Score Requirements

There are several ways that clubs can choose to train their coaches and players as junior work crews, including in-person by a certified clinician, in-person by a club representative with the appropriate knowledge, and online training. Beginning this season, Badger Region will cover the cost of sending one certified clinician to your club for one clinic (a savings of \$150 for those who choose this option). The Region reserves the right to combine these clinics where appropriate, and ask that not more than 40-50 players attend at once. The certified clinician can also be used to train your staff, who then can individually train the players, as is the practice of many clubs, especially for scoring. Any additional clinics or training requested by the club will follow the normal fee schedule (\$150 for the first additional requested clinic, even on the same day, \$100 per clinic for any session after that). Contact Scott Spiess at scott@badgervolleyball.org with questions.

We strongly encourage the use of http://www.volleyballreftraining.com/training_materials_junior.php for teaching materials, including videos and information on junior referee, line judge and scorer training.

It is the duty of every Club Director to ensure that their members have received appropriate training and instruction in both refereeing and scoring areas and are educated in the rules of USA Volleyball, including USAV Scoring and Line Judging techniques. Teams that are responsible to provide a work crew during a tournament must provide the following: an R1 (up referee), an R2 (down official), two lines persons, a scorer, an assistant scorer (visual scorer) and a libero tracker. Coaches and players who are assigned to work need to provide the best service possible for the teams that are competing. In Badger Region, the R1 must be a coach, however under some circumstances (see “Junior Certified Officials” below), a player may function as a R1.

Training Options

Club Directors can request that a clinician come teach their club:

1) Club-Hosted Clinic with a Certified Ref/Score Clinician

A Club may host a clinic. We encourage small to midsize clubs and clubs in rural areas to co-host clinics. The club director should follow the steps below:

- 1) Complete the [Junior Work Crew – Clinic Request Form](#)
- 2) A BRVA Certified Refereeing/Scoring Clinician will be assigned via email.
- 4) Download masters for the necessary handouts from the region website (under “Forms” then “Officials Clinician Forms”) and make enough copies for each registered participant.

2) Club-Hosted Clinic without Certified Ref/Score Clinician

It is permissible for a coach or club director to attend a refereeing/scoring clinic (performed by a certified clinician) or to review online materials, and then host a clinic for their club members. The ultimate goal is to ensure that everyone working a match is trained, knowledgeable of current rules, utilizes current officiating techniques and is competent at these duties.

- It is recommended that the Club Director/Representative attend a Badger Region certified clinic given by a certified Badger Region clinician. This requirement may change as the region gains experience with new training materials such as the USAV online training website, www.volleyballreftraining.com
- Take Test Form C and the Junior Scoring Test and correct each to 100%
- Give the written Test Form C and the Junior Scoring Test provided by the Region to their coaches and players and correct the test as a group.

The ref/score information and test forms can be downloaded from the region website.

Minimum Standards

Minimum Standards for Junior Second Referees at National Events **(also strongly recommended for Regional Events)**

No use of electronic devices during the match

No food or drink **ON** the scoring table

Demonstrates proficiency in the following:

1. Brings own whistle
2. Whistle – loud, crisp, timely
3. Correctly checks line-ups prior to each set
4. Observes receiving team during service action
5. Transitions to blocking side of net during rallies (when possible)
6. Repeats first referee's signals; uses proper signals and sequence for R2 calls
7. Maintains focus at net during net play (does not follow ball)
8. Identifies center line, net faults and touches above the net
9. Follows substitution procedures & communicates sub info with scorer
10. Administers time-outs
11. Assists with communication amongst officiating crew

Minimum Standards for Junior Scorers at National Events **(also strongly recommended for Regional Events)**

No use of electronic devices during the match

No food or drink **ON** the scoring table

Demonstrates proficiency in the following:

1. Correctly records:
 - a. results of coin toss (serving and receiving team information)
 - b. starting line-ups
2. Confirms the correct server on every serve attempt
3. Slashes running score column points
4. Enters exit scores
5. Substitutions
 - a. records player numbers exiting and entering the set
 - b. records the team score at the time of the substitution in the Score at Change section
 - c. slashes the total team sub count
6. Records time outs
7. At the end of the set:
 - a. enters and circles final exit scores
 - b. correctly enters winning and losing teams & scores in results section
 - c. "hourglasses" any unused points in the running score column

Libero Service Scoring Requirements

In all Badger Region and USAV events, either or both of the liberos may be allowed to serve.

1. If a libero serves for a position player, the roman numeral for that Service Order position is enclosed with a triangle.
2. If the libero serving scores a point, the appropriate number in the Running Score section is enclosed with a triangle.
3. If a libero serves for a position player, the libero tracker/Assistant Scorer is also required to enclose the roman numeral of the replaced position player's Service Order with a triangle.

Club Directors are asked to always be on the lookout for individuals who may be interested in helping out our region by training to become a Certified Official and/or Scorer, including any parents of athletes. Ref/Score Clinic dates are posted each fall on the region's website. The process is fairly easy:

- Be a member of Badger Region;
- Attend a referee clinic **(for officials: any clinic performed by a certified clinician / for Scorers: any clinic performed by the Score Chair)**;
- Take the on-line referee test (Form C) (on the Badger Region website); and
- Officials: Be evaluated at a Badger Region referee evaluation session;
- Scorers: Be evaluated and submit subsequent scoring practice materials.

The payment schedule for officials and score monitors can be found in the Tournament Directors Guidebook and on the Region website.

Junior Certified Officials

There are two levels of certification available for junior members who wish to work as an R1 (up ref) for their team or as a paid official at sanctioned events.

Junior Olympic Team Referee -- Certification Requirements:

1. Be a member of Badger Region
2. Be 16 years of age or older
3. Receive a recommendation from their Club Director to serve as R1
4. Attend a Badger Region Clinic or an Additional Certified Clinic
5. Take the on-line referee test, Form C (Badger Region website) and correct to 100%
6. Be evaluated at the Badger Region referee evaluation session (Strongly recommended but not mandatory)

A **Junior Olympic Team Referee** is qualified to serve as an R1 (up ref) for her/his team during pool play.

Junior Olympic Referee - Provisional -- Certification Requirements:

1. Be 16 years of age or older
2. Be a member of Badger Region
3. Attend a referee clinic performed by a certified clinician
4. Take the on-line referee test, Form C (Badger Region website) and correct to 100%
5. Receive a recommendation from their club director to serve as an R1
6. Must be evaluated for a minimum of two matches or four sets by a referee of Regional rating or higher
7. Must receive approval from the Referee Chair or Ratings Chair for the Provisional rating.

Junior Olympic Referee - Provisional is qualified to serve as an R1 (up official); to be assigned by the Region's Officials Assigner to referee volleyball matches; and, referee matches at tournaments hosted by their club (not assigned by the Official's Assigner). Note: The maximum age group this category is allowed to officiate is two age levels below the age level of the player (i.e. if he/she is 17, he/she can ref up to age level 15s). The referee evaluator will determine the maximum age the Junior Referee-Provisional is capable of officiating within the policy guidelines.

SECTION 3: BADGER REGION / USA VOLLEYBALL LEADERSHIP

BADGER REGION JUNIOR ADVISORY COMMITTEE

Committee Structure

The Junior Advisory Committee is headed by the Girl's Junior Chair and the Boy's Junior Chair. The Boy's Chair and Girl's Chair will be elected by the Junior Advisory Committee. The Girl's and Boy's Chairs sit on the Badger Region Advisory Board and have voice but no vote at all Board meetings. Each Club Director is a member of the Junior Advisory Committee. The Junior Advisory Committee will be contacted for feedback throughout the year, either directly by the Region office electronically or in person, or by their board representative. Feedback will relate to proposals and ideas on policy and procedure related to junior members and junior programs. Each club is allowed one vote or response. All information and results of surveys by the Junior Advisory Committee are advisory and require a final decision and approval by the Board of Directors. If a recommendation is needed in a short amount of time, the Jr. Boys Rep, the Jr. Girls Rep and the Junior Chair will consult and make a recommendation to the Board of Directors. They may also serve on the Ethics and Eligibility Committee for junior issues.

Mission and Goals

The Junior Program of USAV is for players up to 18 years old. The emphasis of the program is to promote and assist in the continued development of the volleyball athlete, club programs and junior tournaments. Promotion, education and competition are provided on an advanced level, with the focus on the development of highly skilled players and teams.

The philosophy of our Junior Programs is to develop and promote the quality of youth/junior volleyball within the Badger Region by providing organizational assistance and promotion for youth/junior camps, clinics and club programs. In addition, we seek to develop and promote the educational advancement of our youth, juniors, coaches, officials and parents in all aspects of the sport to include certification in available areas. The following goals will serve as guidelines for a quality program. These goals can and will change according to the special needs of our Region.

1. Act as a clearinghouse for providing all members of the Region with information on Youth/Junior National activities (i.e., clubs/teams, camps, publications on a local, state, regional, national and international level).
2. Provide guidelines for financial assistance for endorsed Badger Region Youth/Junior teams as requested by the Advisory & Executive Committees of Badger Region.
3. Develop and promote the provision of:
 - a. camps & clinics for players, coaches and officials
 - b. publications on playing, coaching, officiating and administrating volleyball
 - c. quality youth / junior competition
4. Develop and promote communication with the following:
 - a. school administration, coaches, parents and players
 - b. media outlets
 - c. junior clubs and teams within and outside of the Badger Region.
5. Schedule regular Youth/Junior development meetings with club/team directors, coaches, officials and other interested individuals. The discussion is to include the following but is not limited to:
 - a. current concerns of the season and their resolve in a positive manner
 - b. future direction and establishment of goals to meet said direction
 - c. planning and discussion of upcoming events within the Region
 - d. sponsorship and fund-raising.
6. Promote, develop elite teams for regional, interregional, national and international competition.
7. Provide continuing educational assistance to players, coaches and officials by hosting regional and national certification programs.

BADGER REGION GRIEVANCE PROCEDURE

Club Directors and their staff have an obligation to be familiar with the rules, guidelines and ethics codes of Badger Region and USA Volleyball. Lack of awareness, misunderstanding of a rule or standard is not a defense to a charge of wrong doing. When a Club Director is uncertain whether a particular situation or course of action would violate policy or ethics, the director should consult with knowledgeable authorities. The Badger Region does not get involved in financial disputes.

When a member believes that there may have been a violation of the policy or ethics by another member, they should attempt to resolve the issue by bringing it to the attention of that individual if an informal resolution appears appropriate and when intervention does not violate any member rights that may be involved.

If you feel a violation is not appropriate for informal resolution or informal resolution did not resolve the violation properly, you may need to file an official grievance. The steps for this process are:

- 1) Contact the Board Member that represents your area (found on the Badger Region website). If you feel there is a conflict of interest between the party with the grievance and the Area Rep, contact the Region Office, the Boy's/Girl's Chairperson or an at-large or junior Board rep.
- 2) Your Area Rep may attempt another try at informal resolution of the violation.
- 3) If informal resolution fails again or is not appropriate, your Area Rep will notify the Badger Region office and the appropriate Ethics and Eligibility Chair (Junior Chair or Adult Program Chair) and assist you in filing the grievance with Badger Region.
- 4) Complete a **Badger Region Grievance Report**. The form should be submitted with any supporting documents to the Badger Region Office, with a copy to the Region Commissioner. The report will be forwarded to the appropriate Ethics and Eligibility Committee for review. The Ethics and Eligibility Committee will follow the procedures outlined in the **Badger Region Due Process Guidelines**, found on the region website.

Club directors and coaches of USAV/Badger Region must cooperate in Ethics and Eligibility investigations, proceedings and resulting requirements. Failure to cooperate is itself an ethics violation.

Club Directors and their staff should not file or encourage the filing of complaints that are frivolous and are intended to harm the respondent rather than to protect the public. The Region does not get involved in contractual or financial disputes.

JUNIOR ASSEMBLY OF USAV

The Junior Assembly is the national advisory body selected to represent juniors and junior-related issues to the USAV staff and other divisions and substructures of USA Volleyball. This group also serves as a conduit for communication between the regions and member organizations of USA Volleyball. Each region and member organization of USAV may send two representatives to the Junior Assembly. The Junior Assembly meets annually at the end of May in conjunction with USA Volleyball's Annual Meeting.

The Badger Region will have one junior rep attend the meetings, as well as the Commissioner and the Director of Operations or other authorized staff member. The Badger Region Reps are responsible for the following:

- To serve as a conduit between Badger Region and the Junior Assembly for ideas related to juniors programs, indoor and outdoor, from developmental to elite levels;
- to represent all the programs of our region at the national meetings; and,
- to inform our Board of Directors and region junior programs on the assembly's action

SECTION 4: USAV NATIONAL POSTSEASON EVENTS

Junior National Championships

- **USAV Girls Junior National Championships (GJNC)** will offer competition in five Divisions:
 - **Open Division**
 - The goal of the Open Divisions at the GJNC is to identify the best team in the country through rigorous competition in age group classification from among the top 32 teams. The Open divisions of Qualifiers are designed to identify and select those top 32 teams.
 - **National Division**
 - All bids awarded come from the Regions. Generally considered the top team in the region that doesn't earn an open bid.
 - **USA Division**
 - Formerly the National Division at Qualifiers. This will be a 24-team field with all 24 bids being awarded at NQs. Generally targeted for teams striving to become amongst the top teams nationally and regionally.
 - **Liberty Division**
 - A Qualifier-only qualifying division (new in 2022)
 - **American Division**
 - Generally targeted for teams that are competitive regionally and typically don't travel far from their geographic area of the country. Teams from Regionals and NQs.
 - **Freedom Division**
 - A region-only qualifying division (new in 2022)
 - **Patriot Division – All-Comers**
 - Access to this Championship division is based on date of entry and will field between 24 and 64 teams per age group. Teams do not need to qualify to be in this division. Should a team entered in this division later qualify for a higher tournament (American or National, etc.), their entry and fee will be transferred to the higher tournament. Generally targeted for teams looking to finish their season at the GJNC without waiting to see if they will obtain a bid in the higher divisions. Region-approved age waivers are allowed.
- **USAV Boys Junior National Championships (BJNC)** will offer competition in two Divisions:
 - **Open Divisions**, age groups 14 – 18
 - **USA Divisions**, age groups 14-18
 - **Club Divisions**, age groups, 12 – 18

SUMMARY – HOW TO QUALIFY

USAV Girls Junior National Championships

- **Open Division:** Earn bid at a National Qualifier
- **National Division:** Earn bid at the Badger Region Qualifier
- **USA Division:** Earn bid at a National Qualifier
- **Liberty Division:** Earn bid at a National Qualifier
- **American Division:** Earn bid at a National Qualifier or the Badger Region Qualifier
- **Freedom Division:** Earn bid at the Badger Region Qualifier
- **Patriot Division:** Be one of the first teams to enter this tournament

USAV Boys Junior National Championships

- **Open Division:** Win bid at National Bid Tournament in the Open Division or earn an at-large bid.
- **USA Division:** Win bid at a National Bid Tournament in the USA Division or earn an at-large bid.
- **Club Division:** Submit complete entry.

For a more detailed explanation of the qualification process for the USAV Junior National Championships, download the Girls' Qualifier Manual or Boys' Bid Manual from the USAV website.

The “Frozen Player” Rule

Once a female junior player has participated in a GJNC qualifying event (Regional or NQ), she may not be on the Official Roster of, or participate in, another GJNC qualifying or championship event with a different club.

Earning and accepting an Open bid, submitting an Open At-Large bid application or accepting any National, USA, or American bid defines the team as “qualified” for the GJNC. Once a team is deemed qualified, the players on the qualified team’s Official Roster are frozen to that team. The players on the team’s Official Roster are subject to the following restrictions:

- A Frozen Player cannot be on the roster of, or play for, another team in a Regional Qualifier or NQ event, the roster of a team applying for an Open At-Large bid, or another team playing at the GJNC and 18’S GJNC.
- A club may add player(s) to the Official Roster of one of its teams qualified for the GJNC, provided the additional player(s) are members of the club and are not on the Official Roster of another of the club’s teams at the GJNC.
- No player may switch from one qualified team to another qualified team, even within the same club. NOTE: A 17 & Under player can switch between a team that has qualified for the 18’S GJNC and another team that has qualified for the GJNC as long as both teams are within the same club.
 - a. EXAMPLE 1: A player in the 17s age division plays on an 18s team at a national qualifier and that team Qualifies for the 18’S GJNC in the Open Division. That player may not play on any other team (e.g. a 17s team trying to qualify for 17 Open) at any National Qualifying events to help that team qualify for the GJNC for the remainder of that club season. She may, however, be added to the 17 Open roster to play in the GJNC within that club.
 - b. EXAMPLE 2: A club has a team that has qualified for the 18 USA Division of the 18’s GJNC, they may add a player from their club who plays on a younger team to play in the 18’s GJNC even if the younger team has qualified for the GJNC.
 - c. EXAMPLE 3: A player plays on club a in a national qualifier in an attempt to qualify. The player’s team does not qualify. That player may not transfer to another club to attempt to qualify

Violations of the Frozen Player Rule will result in sanctions being imposed on the already qualified team, its club, the team’s coach, the player and/or the club’s director.

The Events Department will determine sanctions for violations of the Frozen Player Rule.

SECTION 5: JUNIOR HIGH PERFORMANCE PROGRAMS

USAV NATIONAL TEAM DEVELOPMENT PROGRAM

USA Volleyball developed the following programs as a tool for identifying athletes with potential to become future National Team Members. This national program has a new structure starting in the 2020-21 club volleyball season

Program eligibility is based on age classification; US citizenship and USAV membership required.

For more information on this program, visit usavolleyball.org.

BADGER REGION HIGH PERFORMANCE PROGRAM

Each summer, Badger Region may field male and female team(s) to compete in the USAV High Performance Championships, which will take place at a predetermined location around the United States in late July. Athletes will be selected through a regional tryout in the winter to participate in a regional camp or training sessions in the summer, from which the teams are selected.

Information on the tryout(s) will be sent to all Junior Club Directors, posted on the region website and emailed out in the winter. The goal of this program is to become a Badger Region All-Star team, regardless of club affiliation.

All athletes participating in Badger Region High Performance activities must be full regular junior members of Badger Region/USA Volleyball and participate with a regionally-sanctioned club.

The camp and tournaments are also tools for training our region coaches by giving them an opportunity to work with high-level coaches who have experience in training and competing at a national level. Coaches are encouraged to contact brian@badgervolleyball.org if interested in helping out at tryouts. Coaches that would like to be considered as Head or Assistant Coaches for the Training Camp and/or HP Championships Teams should complete the HP Coaching Application form that can be found on the region website.

Information on age groups, tryouts, camps, coaching applications, etc. is available on the Badger Region website or by contacting the region office.

SECTION 6: COACH EDUCATION AND CERTIFICATION

IMPACT

IMPACT stands for Increased Mastery and Professional Application of Coaching Theory. The IMPACT certificate is the minimum requirement for all USA Volleyball junior coaches. A four to six and a half hour program, IMPACT introduces coaches to the basics of the profession. Its focus is on responsible behavior, interaction with players, coaches, officials, parents and the community in which the coach will be representing and promoting the sport. In addition, it discusses the teaching fundamentals of skill/team, and social/emotional development.

CAP

CAP stands for Coaching Accreditation Program. A USA Volleyball-run program, the goal of the CAP Program is to give coaches necessary skills to become an effective and responsible instructor of volleyball. It stresses the importance of the acceptance of coaching as a "Profession." Instruction in the areas of skills development, tactical systems, physical training, motor learning, sports psychology, sports medicine and sports administration is provided with the intention of establishing coaching standards at various levels of competition.

New requirements have been put in place for coaches interested in enrolling in USA Volleyball's CAP Accreditation process in 2004.

Accreditation for CAP Level I Requirements:

- 1) Attend the Core CAP Level I course – 10 hours of expert instruction covering the Core CAP Level I material on DAY 1
- 2) Attend three (3) CAP Level I Modules on Day 2 (included with course fee – length of each Module may vary)
- 3) Attend a fourth Elective Module – which often can be purchased and completed during the same course weekend or may be attended at other USAV-CAP approved Clinic Modules.
- 4) Submission of a Signed Code of Ethics (included in course materials)
- 5) Passing grade (80 percent or better) on written CAP Level II Test (which is e-mailed to all participants following the course weekend)
- 6) Submission of proof of having attended a "Foundations of Coaching" class (such as IMPACT or comparable course). Please note that the "Foundations" requirement for CAP Level I accreditation will become a PRE-requisite to CAP Level I by 2006. In addition, by 2006 an "experience" component will be required before attending a CAP Level II course.
- 7) Upon completion of all above mentioned requirements for CAP Level I Accreditation, a Certificate of Accreditation suitable for framing and congratulatory letter will be mailed from the National Office.
- 8) Accredited Level I coaches are then eligible to attend a Level II course.

Accreditation for CAP Level II requires candidates to:

- 1) Attend the Core CAP Level II course attendance – 10 hours of expert instruction covering the Core CAP Level II material on DAY 1
- 2) Attend four (4) CAP Level II Modules (included with course fee – length of each Module may vary)
- 3) Attendance at two (2) additional CAP Level II Elective Modules – which often can be purchased and completed during this same weekend or may be attended at other USAV-CAP approved Clinic Modules.
- 4) Submission of a Signed Code of Ethics (included in course materials)
- 5) Passing grade (80 percent or better) on written CAP Level II Test (which is e-mailed to all participants following the course weekend)
- 6) Submit a 1,000 word article on the volleyball topic of the candidate's choice
- 7) Upon receiving all above mentioned requirements for CAP Level II Accreditation, a Certificate suitable for framing and congratulatory letter will be mailed from the National Office.
- 8) Accredited Level II coaches are then eligible to attend a Level III course. Please note that by 2006 an “experience” component will be required of all CAP Level II coaches before attending a CAP Level III course.

Badger Region plans to hosts CAP clinic every other year. A schedule of other CAP clinics can be found on the USAV website. Information is also available on other levels of certification.

ART OF COACHING VOLLEYBALL

The first 230 Badger Region coaches to request access Badger Region Adult Coaches receive a *FREE* Premium Membership to The Art of Coaching Volleyball. <https://www.theartofcoachingvolleyball.com/> *This membership will renew at the start of each membership year, and eligible coaches should have a new season membership to receive their AoC membership.*

REGION HOSTED COACHES CLINICS

Badger Region will occasionally host coaching clinics throughout the Region. Announcements will be circulated via email, on our social media, and posted on the region’s website.

CONTINUING EDUCATION

Based on positive feedback from club directors, all Badger Region Coaches will be required to complete two hours of Region Approved continuing education every four years. This includes options such as Art of Coaching “Badger Region Coach Certification”, IMPACT, CAP, AVCA Convention, WVCA clinics, etc. There will be options that are free to Badger Region members. Other webinars and clinics that are pre-approved by the Badger Region staff may also be considered for continuing education credit.

SECTION 7: RESOURCES

Badger Region Volleyball Association

2831 N. Grandview Blvd, Suite 105
Pewaukee, WI 53072

www.BadgerVolleyball.org

262-349-9785 (Phone)

262-349-9971 (Fax)

The Badger Region Volleyball Association website is the place to find information on any program that is sponsored within the region pertaining to junior and adult volleyball, coaching and officials training, outdoor programming and much more.

Badger Region Facebook Page: <https://www.facebook.com/BadgerRegionVolleyball>

Badger Region Twitter: <http://twitter.com/BadgerRegionVB>

Badger Region Instagram: <https://www.instagram.com/badgerregionvb/>

USA Volleyball

4065 Sinton Road, Suite 200
Colorado Springs, CO 80907

www.usavolleyball.org

719-228-6800

USA Volleyball Rule Book

The Region will provide each club director and head coach with one hard copy of the USAV Domestic Competition Regulations (DCR) per cycle. This book is good for two years, and should be either kept between years by the coach or returned to the club. Additional copies may be purchased for \$5. It is also available online. The USAV Guidebook can be found online.

Volleyball Ref Training

<http://www.volleyballreftraining.com/>

USA Volleyball's Official Training & Education website. Produced by the USAV Officials' Commission, this site features a combination of training materials – including modules, clinics, exams, officials blog and many other resources to help both new and veteran volleyball officials. Not only is this site for officials, it's great for parents, coaches and players alike to learn about the nuances of volleyball rules.

American Volleyball Coaches Association

www.avca.org

The AVCA is an invaluable resource for volleyball coaches. Members receive two valuable periodicals: "Coaching Volleyball" and "Power Tips". The AVCA also has a complete listing of instruction books, periodicals and videos on the sport. Information on membership and resources available is on the website.

Badger Beacon

The Badger Beacon is a bi-monthly newsletter put out by the Badger Region office featuring news items, personal interest stories and other Region information. Advertising information is available by contacting brian@badgervolleyball.org.

Other resources

- International Volleyball Hall of Fame
- First Point Volleyball Foundation

Badger Region Sanctioning Guidelines (Approved by BRVA Board of Directors in Nov. 2020)

While the Badger Region believes in open communication to negate a problem, there are instances that occur that require additional attention. Below please find the infraction scale and a list of examples that is in no way exhaustive, merely to demonstrate common situations. Please note that in some circumstances, two items may be combined (ex. a fine and probation). Sanctions and examples, including but not limited to what is included in this document, are listed below:

1. Warning: Administrative or Ethics admonition against a repeat violation
2. Fine: Administrative or Ethics sanction for violation of a policy
3. Probation: Ethics warning that a further violation within a specified period of time can or will result in further discipline
4. Suspension: Ethics decision for removal of participation in events, programs or activities for a specified period of time.
5. Expulsion: Ethics decision where membership is revoked and the individual is not allowed to participate in sanctioned events.
6. Banned: Ethics decision where an individual is not allowed to attend any region-sanctioned event, including practices. Can be applied to membership, or where the violation occurs at a region-sanctioned event and involves a non-member.

Examples:

1. Warning:
 - a. Club fails to pay team fees, tournament sanction fees, register as a club in the Region by a specific deadline
 - b. Making offers before the standard tryout period
 - c. Badmouthing different clubs, players or officials
 - d. Club does not adhere to necessary Covid-19 guidelines
2. Fine:
 - a. Missing a reffing or playing assignment
 - b. Club fails to do junior ref training for athletes/coaches
 - c. Not having coaches SafeSport / background screened if they are in the presence of junior athletes
3. Probation:
 - a. Violating the retention period policies
 - b. Club uses an athlete to "play down" on a team below his or her age definition or uses players that are not waived or rostered properly

4. Suspension
 - a. Having a club admin who is not safety screened
 - b. Club is shown to have multiple or repeated complaints against them regarding sportsmanship, treatment of refs and opposing coaches, or other grievances
 - c. Harassing athletes with recruiting emails, conversations or literature
 - d. Violations such as bullying or harassment, sexual misconduct such as inappropriate jokes or materials distributed or shown to minors
5. Expulsion
 - a. SafeSport violations such as sexual misconduct or abuse
 - b. Any action that does not rise to a SafeSport issue but is not consistent with the USA Volleyball Code of Conduct or the USA Volleyball Junior Club Personnel Code of Conduct nor the values of Badger Region
6. Banned
 - a. Major SafeSport violations
 - b. Harassment of officials, coaches or players that require police involvement
 - c. Any felony involving misconduct against children

If you have any questions regarding the information in this handbook, please contact the region office or appropriate Board Member in your area.
2020-21 Badger Region Volleyball Association Board of Directors/Advisory Committee

Executive Committee

President	Jim Momsen (C) 262-352-6580 * jkmomsen@yahoo.com
Vice President	Scott Blackmon (H) 608-849-1909 * scottblackmon@gmail.com
Secretary:	Kim Wudi (C) 715-579-6048 * wudikm@uwec.edu
Treasurer:	BJ Le Roy (C) 980-457-4602 * bj.leroy@aeecom.com

Board of Directors

Metro Milw. Rep:	Curtis Madson (C) 262-443-8871 * Curtis.Madson@cuw.edu
Northeast Rep:	Todd Mattes (C) 920-427-2329 * todd.mattes@nivbc.com
Northwest Rep:	Betty Lange (C) 715-302-1161 * elizabeth_13@hotmail.com
Southeast Rep:	Holly Vogelsang (C) 262-352-5035 * hvogelsang15@gmail.com
Southwest Rep:	Mark Rushton (C) 608-628-1138 * mark.rushton@cvamadison.net
Junior:	Brian Rushmer (C) 414-698-1530 * brushmer@gmail.com
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